



City of Parma, Ohio

DEAN DePIERO
MAYOR



1440 Rockside Road, Suite 306
Parma, Ohio 44134

PUBLIC HOUSING

Phone: 216-661-2015
Fax: 216-661-2021

INTENT TO VACATE

Please be advised, the below mentioned tenant has contacted the Parma Public Housing Agency in order to begin the moving process. It is the policy of the PPHA that all tenants are required to provide their current landlords with a 30-day written notification of their intent to vacate.

_____ Date	_____ Intent to Vacate Date
_____ Landlord Name	_____ Tenant Name
_____ Landlord Address	_____ Tenant Address
_____ Landlord City, State, Zip Code	_____ Tenant City, State, Zip Code
_____ Landlord Telephone #	_____ Tenant Telephone #

****The Intent to Vacate date must be the last day of the month following a full 30 day notice. For example, if you are submitting this form on August 16, 2008, the Intent to Vacate date would be September 30, 2008. These forms will not be accepted by the PPHA if the Intent to Vacate date is incorrect****

NOTE: HAP payments will continue for this tenant until the current Contract is ended due to the execution of a new HAP Contract.

_____ Landlord Signature	_____ Date
_____ Tenant Signature	_____ Date